

Information and Signposting Advisor

East Sussex Community Voice are seeking an Information and Signposting Advisor to support people with their health and care enquiries as part of our Healthwatch East Sussex programme.

We are looking for an individual who is empathetic, demonstrates integrity, works effectively independently and as part of a team, and strives for excellence in everything they do.

17.5 hours per week - worked over 3 days to include Tuesday and Friday (working pattern to be negotiated).

Salary: £27,711 per annum pro-rata (actual salary £13,856 per annum) plus 6% employers pension contribution

Contract: Permanent

Location: At the East Sussex Community Voice (ESCV) office in Eastbourne and some remote working/working from home, with travel to other locations as required.

Our Information and Signposting Advisors provide information to the public and patients, signpost to services, and offer non-clinical advice via helpline, emails, face-to-face events and outreach sessions.

We use what we hear to inform developments in the design, planning and delivery of NHS, County Council, and other local services.

This interesting and varied role is supported by a small team of colleagues, including another part-time Information & Signposting Advisor.

To apply, please download the Job Description/Person Specification at <https://www.escv.org.uk/work-with-us/> and follow the instructions on our website.

For further information contact Jessica Gee, Engagement Manager via jessica.gee@escv.org.uk.

Applications close: **Midnight Sunday 9th March 2025**



Interviews will be held in the week commencing 17th March 2025 at the ESCV offices in Eastbourne.